

**GENERAL PLAN UPDATE  
INFRASTRUCTURE & SERVICES SUBCOMMITTEE**

**May 15, 2003**

**Public Services Building Conference Rooms 2&3**

**MINUTES**

**MEMBERS PRESENT:** Al Gore      Steve Palma      Michael Spethman  
Bill Tripp      Mary Jo Buettner      Gary Nordstrom

**MEMBERS ABSENT:** (excused: Arthur Garcia, Rafael Munoz, Bob Strahl, David W. Krogh, Marco Polo Cortes, Joanne Clayton, Richard Arroyo)

**STAFF PRESENT:** Ed Batchelder, Project Manager, GPU  
Mark Stephens, Principal Planner  
Dan Forster, Growth Management Coordinator  
Rabbia Phillip, Secretary – GPU  
Terry Smith, Intern

**1. CALL TO ORDER**

Vice Chairman Gore called the meeting to order at 6:05 pm and introduced Gary Nordstrom as a new member to the group.  
Roll call was taken with a motion taken and passed to excuse Strahl, Krogh, Munoz and Garcia from this meeting.

**2. APPROVAL OF MINUTES**

The chairman noted that the approval of the minutes would be taken at a later time when there was the existence of a quorum.

**3. PUBLIC COMMENT**

Comments were invited from the public, but there were none at this time.

**4. REVIEW OF AREA-WIDE STUDIES**

Dan Forster advised the members that there would be a recap of what the subcommittee has done to date, state the objective for tonight, and then present the studies. He called for a head count of members who would be potentially able to attend the next meeting on 5/22 or 5/29.

Ed Batchelder reviewed and recapped the status of the General Plan Update process. He explained the sequence of events, starting from the initial kick-off Festival in 04/02 which generated a Preliminary Issues Report containing the communities' input on key items, issues and concerns. Based on that report the subcommittees were then asked to create vision and goals under each of the 6 strategic themes, over the past several months. Their outputs were given to the Steering Committee, whose task was to review that information and present it in

one cohesive, city-wide set of vision and goals. They spent about 2 to 3 meetings to produce a Draft Vision and Goals Report from that information. Staff is in the process of making the final edits and will distribute to the subcommittees.

At this stage the group will be presented with a series of baseline studies which are the technical information that indicate the current conditions of infrastructure and services and what are the plans for each of these. This is also being undertaken by the Environment, Open Space & Sustainable Development Subcommittee. The Economic Development Subcommittee has already done this in their preparation of the Economic Development Strategy. Concurrently, the Steering Committee is working on developing alternatives for land use and transportation. That information will be presented to the public for general feedback at the June 21<sup>st</sup> Town Hall meeting.

Al Gore inquired about how much actual input the subcommittee had in influencing the General Plan. Ed stated that they would have fundamental input in the areas of interest of this group by ensuring the infrastructure and services to support the land use alternatives.

Dan Forster listed all of the studies, which will be presented to this group in this and the next 2 meetings. The studies for this meeting are Police, Fire and Library, with particular focus on their issues and policy implications on the General Plan. The reports have been consistently organized to show a statement of the existing physical and operational conditions, the current plan and existing general plan (where applicable), any performance standards and referencing if there is a master plan or strategic plan. Comparison was made to any forecasted conditions or build-out population.

The focus for this group/meeting was to review the policy implication and general plan issues to be considered. The group had discussion on store fronts for the Police and there was consensus that it was a good thing. The group gave staff the directive to find stronger wording for phrasing regarding Police store fronts, police presence at transit stations.

Dan next presented the report on Libraries, beginning with the Library Master Plan which stated a build-out population estimated at 275,000 with specific square footage to service that population with a ration of 500 sq.ft/1000 people. There was discussion about the libraries, in particular the Eastlake site, which is a shared location with Eastlake High School. The policy implication is that the library must be accessible from the street and not through any other facility, such as a school. This would necessitate a design change effected through the General Plan. The members were not in favor of shared use libraries.

Dan next presented the report on Fire, advising that their master plan is going to be revised by December, 2003. If, however, there are General Plan changes

which causes changes in the population configuration, the Fire master plan would have to be adjusted. Some of the issues raised in the report were building of station houses not keeping pace with growth, which affects their response time; the design of new development design may affect their response time (non grid system of streets, cul de sacs, guarded communities). This information is purported to be "anecdotal information" not the result of studies. The city is taking measures to avoid these situations occurring in great numbers. It was suggested that the Fire Truck need not respond to every call, such as for EMS, in a medical emergency. Discussion followed with no specific recommendations being made. The group also discussed an alternative emergency number other than 911. It was also discussed the establishing of a 211 human services need number anticipated to be operational nationally some time in 2004.

## **5. ADJOURNMENT**

Vice Chairman Gore adjourned the meeting at 7:15p.m. to the next meeting on May 22nd, 2003 at 6:00 p.m. in the Conference Room of the Lee Building.

Recorded by,

Rabbia Phillip  
Secretary, Planning Dept.

Dan Forster  
Growth Management Coordinator